

ASHLEY STEWART COVER LETTER

Nominated by Jennifer Ross.

Jennifer Ross believes Ashley would be a good fit, because:

“Ashley’s position as a union leader in IATSE Local 484 and involvement in crew workforce development makes them an ideal candidate for the board. They bring a unique perspective, having a background in education and project management. Ashley is well-liked by both local crew and management on productions. Ashley would be a strong addition to the OKMPA board as they bring crew-specific representation and voice to the table.”

Submitted Bio

Ashley Stewart is a local Oklahoma crew member who entered the film industry in 2015 working on a small feature film called Heartland. Ashley has since enjoyed working on both indies and large studio productions. A few years after entering the industry, they joined IATSE Local 484 and has since been working for both the Set Decoration and Property departments.

With a drive and desire to advocate for crew members, Ashley pursued the Recording Secretary position for the IATSE Local 484 Executive Board and is proud to be the first Oklahoma crew member to be voted into an officer position for 484. In order to better serve local crew, Ashley keeps their ear to the ground with local legislation that affects the Oklahoma film industry. Ashley has had a passion for politics since their involvement as a student, and later Program Instructor, in the Oklahoma Close Up program.

In addition to working in the industry and keeping up with local politics, Ashley works for an Oklahoma-based non-profit to build a film program for high schoolers. They hope to inspire and empower the next generation of filmmakers through specialized curriculum and training opportunities.

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ASHLEY STEWART

ABOUT

With a background in education technology, I enjoy approaching creative positions with an analytical mindset. I have a passion for creation, process development, and collaboration. I am a quick study with a curious mind and the drive to excel anywhere.

PROPERTY DEPARTMENT (present)

PROPERTY ASSISTANT

Twisters
Bass Reeves
Tulsa King

ASSISTANT PROPERTY MASTER

The Pale Door
The Line

SET DECORATION DEPARTMENT

SET DRESSER

13 Minutes
Dotty & Soul
Stillwater
The Girl Who Believes in Miracles
American Underdog
The Stand-In
Lady Usher
Awake
The Bygone
In Bed with a Killer
The Beverlys

SET DECORATOR

Deadland
Infamous

LEADMAN

Ike Boys

PRODUCTION DEPARTMENT

PRODUCTION ASSISTANT

Multiple productions from 2015-2018

ADDITIONAL EXPERIENCE

Film Education Institute of Oklahoma – Deputy Director

September 2022 – Present

- Oversees the day-to-day operations, primarily focused on managing “Scissortail Studios,” the film program built for Oklahoma City Public Schools
- Serves as a resource to both students and teachers across high schools, tech institutions, and other secondary schools
- Serves as the producer for educational workshops

Film Education Institute of Oklahoma – Outreach Coordinator

January 2022 – August 2022

- Served as a resource for students interested in the industry and teachers looking to educate students on the art of filmmaking
- Served as the Production Manager for educational workshops

Global Payments, Heartland Payment Systems – Project Manager

July 2020 – April 2021

- Managed the company’s largest project to date working with companies across the work to ensure a successful website migration. Project encompassed all of the five types of migration: Site location change, platform change, content changes, structural changes, and design and UX changes
- Worked directly with stakeholders and marketing strategists on project planning, task and deadline management, and team building to optimize the company’s marketing campaigns
- Responsible for three of the four product agile teams, each consisting creative personnel which created marketing assets, sites, and campaigns for main product lines
- Worked with department and company leadership to build new workflow processes and implement a new project management system
- Served as the temporary Scrum Master for the marketing department’s development team

NextThought – Content Implementation Specialist

January 2015 – June 2017

- Collaborated with clients and project managers to establish content needs and expectations for online courses.
- Prioritized and monitored content implementation tasks via Wrike
- Responsible for the delegation of content implementation tasks to others on the content team.
- Regularly reported project progress and timelines
- Attended weekly internal and client-facing meetings to ensure the successful completion and push of active course projects onto production platforms for multiple universities.

- Held bi-weekly meetings, training coworkers on updated platform functions and LaTeX
- Assisted in the development and management process used in Wrike by the project management and content team

NextThought – *Transcript Manager*

June 2014 – December 2014

- Organized, prioritized, and assigned transcript work load
- Managed team of both in house and remote transcriptionists
- Attended weekly content team meetings
- Worked closely with project managers and content implementation team
- Researched alternative transcription options, ultimately working with DEV team to automate using REV's transcription service and an API into our video management system

NextThought – *Transcriptionist*

August 2013 – May 2014

- Created transcripts and closed captioning for client course video lectures and audio files
- Attended weekly internal meetings for QA and content training